

SETUP / DISMANTLING

Site measuring: colour green

Setup: Tuesday, 15.09. – Monday, 21.09.2026

15.09. - 20.09. = 7 a.m. to 8 p.m., 21.09. = 7 a.m. to 4 p.m., remaining work within the stand area until 8 p.m.

Dismantling: Friday, 25.09. - Monday, 28.09.2026

25.09. from 4 p.m. within the stand area, access by vehicles to the site expected from 5 p.m.

Saturday 26.09. and Sunday 27.09.26 = 7 a.m. to 8 p.m.

End of dismantling: Monday, 28.09.2026, 4 p.m.

Contact

Sebastian Black

Fon: +49 (0)201 72 44-857

Email: technik@messe-essen.de

STAND CONSTRUCTION PERMIT

The **stand construction permit** must be submitted no later than **6 weeks prior to start of setup**. Further information on the stand construction is available in section 4.1 – 4.3 Technical Guidelines.

Contact

Sebastian Black

Fon: +49 (0)201 72 44-857

Email: technik@messe-essen.de

LOGISTICS

Please note! A **deposit** of € 200.00 is payable upon vehicular access to the exhibition area! Cash only (banknotes).

Pre-ordered access slips for the evening dismantling on **25.09.2026** will be delivered to your stand or deposited at car park P2 by request.

The **short collection phase** starts at approx. 5 p.m. and ends ½ hour later. Entries for vans up to 3,5 t and cars without trailers. The duration of stay **must not exceed 30 minutes**.

Contact

Luca Saieva

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WASTE DISPOSAL

For **any waste** that is not reported or left behind in the halls, an **increased fee** of € 365.00/m³ or € 7.50/m² for carpet will be levied.

(Please check information sheet for waste disposal)

ONLINE SERVICE CENTER

Please order your services e.g. electricity, water connection, furniture, stand cleaning, waste disposal etc. via the [Online Service Center \(onlineshop\)](#). Also your exhibitor passes and voucher codes for your visitors can be found there from April 2026 on. You will receive the access data an further information by separate email.

Please remember the sub-login for your stand constructor (if needed).

ORDER DEADLINE FOR SERVICES

Deadline for all service orders: 10.08.2026

From **11.08.2026** - 20 % surcharge

From **15.09.2026** - 35 % surcharge

EXHIBITORSERVICE

Contact

Daniela Winkler

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Bettina Senkel

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SECURITY / STAND PARTY

While the trade fair is on, exhibitors are **permitted to be on the trade fair site** 1 hour before the opening and 1 hour after closing. Special permission for other times is required.

Extended evening setup on the last day of setup = € 1,600.00

Contact

Michael Masuhr

Fon: +49 (0)201 72 44-270

Email: michael.masuhr@messe-essen.de

ADVERTISING

Deadline for orders: 10.08.2026

Advertising space on the fairground outside your stand as flags, banners in the passages between halls, presentation areas in the foyers, floor stickers, videos on our LED wall, lanyards or sponsorship and promotion teams.

Contact

Daniela Önder

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